



VILLAGE OF LINNDALE POLICE DEPARTMENT EMPLOYMENT APPLICATION

INSTRUCTIONS:

Application must be typewritten or printed legibly in ink. All questions must be answered. If a question does not pertain to you, enter "DNA" in the space. Applications which are not complete will not be considered. If the space provided is not sufficient to complete your answers or you wish to furnish additional information, an attached sheet of the same size as this application is provided. Please put the question being asked on the attached sheet that it pertains to.

*****WARNING*****

DO NOT MISREPRESENT OR OMIT FACTS. Statements made herein are subject to verification in determining your qualifications for employment. The Ohio Revised Code and Policies and Procedures of the Village of Linndale Police Department provide penalties for making false statement of material fact or for practicing any fraud or deception in obtaining or attempting to obtain municipal employment. Such penalties include rejection for appointment or discipline/discharge after appointment and/or prosecution under Ohio Rev. Code 2921.13.

**VILLAGE OF LINNDALE
POLICE DEPARTMENT**

4016 W.119TH ST. LINNDALE, OHIO 44135 | 216.251.1234 | FAX 216.251.2588

PERMISSION FOR RELEASE OF INFORMATION FOR BACKGROUND INVESTIGATION

This release, when presented by a duty authorized representative of the Village of Linndale Police Department, constitutes my express consent and authority for the Village of Linndale Police Department to examine and obtain copies and abstracts of records and to receive statements and information regarding my background. Specifically, I authorize and consent to the release of the following data or records to the Linndale Police Department : Employment, Educational, Medical, Psychological, Selective Service, Police and criminal, Motor Vehicle and Driving, Financial and Credit, Polygraph Examinations, and the UNDELETED copy of my military separation documents and medical records from the appropriate Military Records Center and Department of Veterans Affairs.

The authorization contained herein is given in connection with a background investigation being conducted relative to my application for, or continued employment with the Linndale Police Department. The express intent of the authorization contained herein is to provide full and free access to the background and history of both my personal and professional life, for the specific purpose of pursuing an investigation, which may provide pertinent data for the Linndale Police Department, to consider my suitability for employment. I understand, consent to, and agree that any information obtained by a personal and professional history background investigation, which is developed directly or indirectly, in whole, or in part, upon the release authorization contained herein, will be considered in determining my suitability for employment by the Linndale Police Department. I understand, consent to, and agree that all materials pertaining to this background investigation becomes the property of the Linndale Police Department and will not be returned to me.

I agree to indemnify and hold harmless the Linndale Police Department and its agents and employees, from and against all claims, damages, losses, and expenses, including reasonable attorney's fees, arising out of or by reason of this request and/or the release contained herein. I further understand and agree that in the event my application is disapproved, the confidential information or source of information will not be revealed to me. I further agree to release, waive, and forever discharge the Linndale Police Department and its agents and employees from all liabilities, claims, losses, or damages and expenses whatsoever (including reasonable attorney's fees) that I may have arising out of or in connection with this request and/or the release contained herein.

I understand, consent to, and agree that in the event the Linndale Police Departments finds conduct that is illegal or unbecoming of a police officer and I am currently serving in the capacity of a police officer in a jurisdiction, the Linndale Police Department has my permission to disclose any information obtained pursuant to the release contained herein to my current employer. A photocopy of this release will be valid as an original hereof, even though said photocopy does not contain an original writing of my signature.

Signature: _____.

Date: _____.

Printed Name _____.

DOB: _____.



LINNDALE POLICE DEPARTMENT.

4016 W.119TH. ST. LINNDALE, OHIO 44135

Village of Linndale Police Department Employment Application

THE LINNDALE POLICE DEPARTMENT IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER. WE CONSIDER APPLICANTS FOR ALL POSITIONS WITHOUT REGARD TO RACE, COLOR, NATIONAL ORIGIN, SEX, AGE, DISABILITY, MARITAL STATUS, RELIGION, OR ANY OTHER LEGALLY PROTECTED STATUS.

If you need more space to complete this application, use the additional sheets attached at the end of application.

POSITION APPLYING FOR:

_____ Reserve Police Officer. _____ Law Enforcement Academy Sponsorship.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary:\$ _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this agency? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO If yes, when? _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

DRIVING HISTORY/ ARREST HISTORY

Do you have a valid Ohio Driver's License? _____ Yes. _____ No. License #. _____.

Do you hold or have ever held an operator license in another state? _____ Yes. _____ No.

(If yes what state). _____.

Has your drivers license ever been suspended or revoked? _____ Yes. _____ No.

(if yes explain). _____.

Have you ever received a traffic citation? (exclude parking ticket). _____ Yes. _____ No.

(If yes explain). _____.

Have you ever been arrested, charged, or received a notice or summons to appear, convicted, pled nolo contendere or pled guilty to any criminal violation, regardless if the record was sealed or expunged? _____ Yes. _____ No.

(if yes explain) . _____.

Have you ever been detained by any law enforcement officer for investigative purposes or to your knowledge have you ever been the subject of or a suspect in any criminal investigation? _____ Yes. _____ No.

(If yes, explain). _____.

References

Please list three professional references (non-family or previous supervisors):

Full Name: _____ **Relationship:** _____

Company: _____ **Phone:** _____

Address: _____

Full Name: _____ **Relationship:** _____

Company: _____ **Phone:** _____

Address: _____

Full Name: _____ **Relationship:** _____

Company: _____ **Phone:** _____

Address: _____

RESIDENCES

Actual places of residence for the past 5 years. List chronologically all addresses, including residences while at school and military.

Dates Mo./Yr.		Apt. No.	Street Address	City	County	State
From	To					

ORGANIZATION MEMBERSHIP

List all clubs, societies of which you are or have been a member:

Name	City & State	Former	Present (list position held & describe activity)

Are you now or have you ever been a member of any foreign or domestic organization, association, movement, group, or combination of persons which has adopted, or shows a policy of advocating or approving the commission of acts of force or violence to deny other persons their rights under the constitution of the United States, or which seeks to alter the form of government of the United States by unconstitutional means?

_____ Yes. _____ No. (if yes, explain).

TRAINING / INTERESTS

Describe your interests, and hobbies.

Indicate any special skills you possess and equipment you can use which may be related to law enforcement work.

Any other information, certificates, training, etc. that you believe is beneficial to being a law enforcement officer.

CANDIDATE CERTIFICATION

I certify that I have read, understand, and agree and attest to each of the following statements:

1. All the information that I have supplied above in my application are true, accurate, and complete, to the best of my knowledge, and that I have not knowingly withheld any information.

2. I understand that any false statements, material misrepresentations, or deliberate omissions of a fact or facts in this application, or during the hiring process, shall be considered sufficient cause for refusal to hire.

3. I understand that any false statements, material misrepresentations, or deliberate omissions of a fact or facts in this application, or during the hiring process, shall be considered sufficient cause if employed, for my termination from employment.

4. I understand that this application will be considered only if it is submitted in response to a current job opening, and that if I wish to be considered for future job openings with the Village, I must fill out another job application and submit it in a timely manner for that(those) specific job opening(s).

5. I understand that the Village of Linndale will make a thorough investigation of my entire work and personal history and may verify all data given in my application for employment, related papers, or oral interviews. I authorize such investigation and the giving and receiving of any information requested by the Village of Linndale and I release from liability any person giving or receiving any such information.

6. I understand that information may be obtained through personal interviews with my neighbors, friends, or others with whom I am acquainted. This includes information as to my character, general reputation, personal characteristics, and mode of living.

7. I authorize any physician or hospital to release any information which may be necessary to determine my ability to perform the duties of a job I am being considered for prior to employment or, in the future, during my employment with the Village of Linndale.

8. I understand that although management makes every effort to accommodate individual preferences, business needs may, at times, make the following conditions mandatory: overtime, shift work, or a rotating work schedule other than Monday through Friday. I understand and accept these as conditions of my continuing employment.

9. I understand that if I am offered employment it will be contingent upon possibly submitting to and passing a post-offer physical examination, which may include drug and alcohol screening, and that if I fail, it will be grounds for the contingent offer being withdrawn.

10. I understand that information received by the Village of Linndale regarding my application for employment is subject to the State of Ohio Public Records Act.

11. I further understand that this is an application for employment and that no employment contract is being offered.

I have completely read, understand, and agree to the above.

APPLICANT SIGNATURE DATE

APPLICATION RECEIVED BY: DATE

OFFICE USE ONLY!

INTERVIEWED? _____. DATE/TIME: _____.

BACKGROUND CHECK? _____. HIRED? _____.

INTERVIEW NOTES:

